

To help us avoid clashes, please state ALL CLASSES in **SPEECH & DRAMA**

Name(s)	Other Sections	Class Numbers



entry form 2010
piano

closing dates for entries – Friday 15 January 2010

1 sending in your entry form

Please send your completed Piano entry form(s) to the Piano Section Secretary:
Heather Cowl MBE, 1 St Anne's Mansions, Montefiore Road, Hove, BN3 1RD.
NB Concerto entries must be completed on separate concerto entry form and sent to the Concerto Section Secretary.

2 paying the entry fee(s) for your classes

Please add up the fees from the classes and send us a cheque payable to *Springboard Ltd*

3 sending your festival information pack back to you

In order to send out the Festival Information to you, we need you to send us a SAE.
If you are sending multiple entries please take extra care to calculate the correct postage and envelope size:

Number of Multiple Entries	Size Envelope	Postage
Up to 4 performers	A5	76p
Up to 11 performers	A4	£1.04
Over 11 & up to 30 performers	A4	£1.85

4 do you need a syllabus?

Help us save paper and download your Syllabus online at www.springboardfestival.co.uk.
If you do need a printed copy, please send us an additional A5 SAE (30p postage).

sending checklist

- 1 Your **Completed Entry Form**
- 2 **Entry Fee(s) Cheque** made payable to Springboard Ltd
- 3 **SAE for Festival Information** to be sent out to you
** Please check SIZE & POSTAGE and take special care with multiple entries*
- 4 **SAE (30p / A5 Envelope MARKED 'SYLLABUS')** for **1x Syllabus** to be sent out to you
- 5 Please **send all the above to the Piano Section Secretary** –
Heather Cowl MBE, 1 St Anne's Mansions, Montefiore Road, Hove, BN3 1RD

Name (Individual entrant or teacher)

Address

Tel. No.....Email.....

The performer (if over 18), parent/guardian or teacher to sign below agreeing to the following, and to the Rules of the Festival.

Springboard Festival will hold data solely for the purposes of running the Festival.

Springboard has a duty of care to safeguard all children involved in the Performing Arts Festival they organise. We will ensure the safety and protection of all children involved in our Festival, through adherence to the Child Protection Guidelines adopted by Springboard, a copy of which is available upon request.

It is the responsibility of all parents/guardians/carers to ensure that a responsible adult (*over 18 years*) must accompany any child attending the festival at all times.

Signature..... Date.....

Name and address of Teacher if name given above is an individual entrant.

Name

Address

Tel. No.....Email.....

